

ADMINISTRATIVE — INTERNAL USE ONLY

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HEADQUARTERS OPERATIONS, MAINTENANCE
AND ENGINEERING DIVISION, OL
WEEKLY REPORT PERIOD ENDING 22 AUGUST 1984

I. Progress Report on Tasks Assigned by DCI/DDCI:

No tasks assigned during this reporting period.

II. Items/Events of Major Interest:

a. Hydraulic Barricades: The third barricade has been installed at the Route 123 Entrance to the Headquarters Compound. Delta Scientific Corporation has indicated that the remaining five barricades will be shipped within the next two weeks.

b. Cafeteria Renovation: The due date for bids for renovations to the North and South Cafeterias at Headquarters Building has been extended to 5 September, and the work completion schedule has been extended from 60 to 120 days.

c. Temporary Relocation of National Intelligence Officers: Drawings for the temporary relocation of National Intelligence Officers from Room GH62 to Room 6C19, Headquarters Building, have been completed and issued to the Operations and Maintenance Branch (O&MB), Headquarters Operations, Maintenance and Engineering (HOME) Division, OL, on 20 August 1984.

d. Missing Transceivers and Battery Chargers: On 15 August 1984, Depot Manifest F17-84226-404 had one piece weighing 26 pounds and measuring 12" x 12" x 18" containing transceivers and battery chargers which was signed for by an employee of the Building Services Section, Special Services Branch, HOME/OL, and is now missing. A thorough search is presently underway.

e. Renovations for Return of the Office of Soviet Analysis (SOVA):

4E Corridor: New construction is 75 percent complete.

The contract is being

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prepared for signature by the contractor. The contractor will work Saturday and Sunday, 25 and 26 August, and all work is expected to be completed by 29 August 1984.

SE Corridor: The contractor is continuing demolition as space becomes vacant. A cost proposal in the amount of \$461,769.00 was received from the contractor on 13 August 1984, and contract documents are being prepared.

f. Replacement of #4 Vepco Transformer: Work is progressing to replace #4 Vepco transformer, rated 88MVA-230/34.5KV. The established schedule is as follows:

Monday, 20 August	Load Disassembled Transformer
Tuesday, 21 August	Haul Transformer to Railroad
Wednesday, 22 August	Load Disassembled Replacement at Franconia Substation
Thursday, 23 August	Haul Replacement Transformer into CIA Substation
Friday, 7 September	Complete Installation, Testing, and Initiate Service. (approximate date)

g. Relocation of #1 Transformer: Work is progressing on the relocation of our #1 transformer, rated 3,750KVA-13.2/4.16KV. On Monday, 20 August 1984, the transformer was removed from service and all power cables disconnected. When all control wiring and equipment has been cut loose, the unit will be lifted to its new foundation, and recabling and reconnection will take place.

h. Street Lighting: All street lighting circuits were turned over to the New Building Project Office (NBPO) on 1 August 1984. A bushing for Circuit 4's transformer is still on order, and it will be installed by the contractor for Engineering and Construction Branch (E&CB), HOME/OL, upon receipt. The work on the transformer will not interfere with construction by the George Hyman Construction Company.

i. Pedestrian Tunnel Repairs: An on-board review meeting with the A-E and various Headquarters representatives was held on 15 August 1984. The second submittal (100 percent design drawings and specifications) is due on 30 August 1984.

j. Headquarters Compound Domestic Water Test: A water-flow test on the Headquarters Compound underground domestic water lines to test for their adequacy for fire protection is scheduled for Wednesday, 22 August 1984. Representatives from

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Smith, Hinchmann & Grylls Associates, Inc., will conduct the test under a contract with E&CB/HOME. E&CB/HOME, Safety Staff, and General Services Administration (GSA) personnel will assist with the test.

The test will run from approximately 9:00 a.m. through 4:00 p.m. It is anticipated all water flow to the site will have to be shut off for several 5 minute increments during the day. Discoloration of the water will also probably result from these tests.

k. Office of Communications (OC) Watch Office: The construction contract for the OC Watch Office was awarded to W. M. Schlosser, Inc., [redacted]

The construction time period is 120 calendar days, which should result in a construction completion circa 20 December 1984.

A contract was awarded to Adler Display Studio Inc., located in Baltimore, Maryland, for the new world map to be installed in the watch office for a cost of [redacted]

1. OSO Renovation: OC is scheduled to install a second cable tray through the ground floor (OSO) area to be renovated. OC had agreed to run this cable tray above ceiling level to allow OSO adequate ceiling height for their equipment. OC has recently indicated that there is a problem in running this new tray as high as previously agreed. OSO and OC are currently working on this problem.

The 100 percent design package is scheduled to be submitted for Government review on 21 August 1984. A construction contract is scheduled to be awarded on this project by 30 September 1984 to allow OSO to use FY-84 funds.

m. South Basement Fan Room Renovation: Work Order 84-2914 was issued on 10 August 1984 to repair three sections of split ductwork in the South Basement Fan Room. The split ductwork is on the inlet side of return fans R-14 and R-17 and allows the return air to be taken from the fan room instead of the ground and first floors. This problem is a contributing cause of the return air flow problems on the ground and first floors.

n. GA and GB Renovations: A work order was issued on 10 August 1984 to replace a fire damper in one of the branches of AC-21 in the South Basement Fan Room. The fire damper was

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found closed in an investigation of air flow problems in GA and GB corridors. The closed fire damper was completely blocking flow to the above-mentioned areas. E&CB personnel blocked the damper open to allow airflow to GA and GB corridors, but the work needs to be done to insure fire stop capabilities.

o. Other Renovations at Headquarters Building: A specification package for renovations of the 1H Corridor is being prepared for the Office of Central Reference, DI. The drawings are currently in E&CB for review.

The Architectural Design Staff (ADS), HOME/OL, has completed changes in the 7B Corridor renovation drawings for the Office of Technical Service, DS&T.

A member of ADS has reviewed the 50 percent submission from Kidde, Inc., for renovations in the GH Corridor for the Office of Current Production and Analytic Support (CPAS), DI.

GSA engineers finished their portion of work in Room GH24 for DI/CPAS. This completes the project.

Because of incomplete drawings, GSA shops are experiencing problems providing estimates to remove the light fixtures, duct work, ceiling tiles, and grid in the GE Corridor for the OC. A meeting will be scheduled between the GSA Foremen, ADS, and E&CB.

The Central Distribution Frame expansion drawings for Room GD-5309 for OC and the drawings for Room 6C19 for the National Intelligence Council, DCI, were forwarded to GSA on 21 August 1984 for estimates with a firm completion date for the construction of 31 August 1984.

p. Restriping and Renumbering Parking Area - Key Building: On Saturday, 18 August 1984, the Carrier Maintenance Section, with assistance from other O&MB personnel, completed the renumbering and restriping of the garage area of Key Building.

q. Snow Emergency Supplies: On 18 August 1984 snow emergency supplies were moved from the Allied trailer to the Sea Land vans placed at the Motor Pool complex. This enabled us to return the trailer to Allied, thereby effecting a cost savings.

r. Carpet Tiles for SOVA: Installation of carpet tiles will begin on 24 August 1984 in the SOVA area of the 4E Corridor of Headquarters Building.

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s. Relocations: On 14 August 1984, Awards Branch, Employees Services Division, Office of Personnel, DA, was relocated from Room 1D70, Headquarters Building, [redacted] on 15 August, Registry, Office of Global Issues, DI and Information Resources Branch, Information Resources Management Division, Office of Information Services, DA, [redacted] were relocated from Rooms 1225 to 1232; and on 20 August an internal move for [redacted] in Room 3C19, Headquarters Building, was made.

t. Furniture: On 17 August 12 positions of furniture were PTI's in [redacted] to make room for 54 pieces of systems furniture.

III. Significant Events Anticipated During the Coming Weeks:

Somat Repairs: The Somat Corporation will do some welding on the upper bowl of the Somat in BF-40, Headquarters Building, on 10 September 1984. [redacted]

Acting Chief
Headquarters Operations, Maintenance
and Engineering Division, OL

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